

## **Burnley Borough Council**

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

#### **Private meeting and Key Decision**

#### **Agreement of the Mayor under Regulation 5 (6) (b) (Private) and 11 (Key)**

Under these Regulations the Council is required to give 28 days' notice if it intends to hold a meeting of the Executive or a decision will be delegated to an Officer in private or partly in private. This is done on occasions where there is a report which contains confidential information. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee, or in their absence the agreement of the Mayor, that the making of the decision is urgent and cannot reasonably be deferred and must publish a copy of that notice.

The Council is also required to give 28 days' notice if it intends to make a key decision and is required to give at least 5 days' notice if it intends to make an urgent key decision.

If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee or in their absence the agreement of the Mayor for the decision to be made as a case of special urgency, and then give notice of the reasons why the making of the decision is urgent and cannot reasonably be deferred.

Set out below is a notice given in line with these requirements – the decision is urgent and cannot reasonably be deferred for the reason stated.

The Mayor has given Urgency agreement on 28th March 2023. The Vice-chair of the Scrutiny Committee has agreed on 28th March 2023 to waive call-in for this decision.

Please note that the Chief Executive intends to consider the following key decision report in private on 30th March 2023. The public can make representations about why the meeting should be held in public.

Report	Reason report is Private	Reason report is urgent and cannot reasonably be deferred
Burnley Bus Station Facilities Management Contract	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	The reason the report is urgent and cannot reasonably be deferred is that no bids were received in response to the recent retendering of the Bus Station Management Contract. A short-term extension for six months has therefore been agreed with the existing operator to allow for a further tendering exercise.

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Date: 28th March 2023